 **Lead Water Production Operator Standard Job Description**

**Classification Title:** Lead Water Production Operator

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 11

**Minimum Pay:** $27.35

**Job Description Summary:**

The Lead Water Production Operator, under general supervision, operates water producing wells and services pumps to maintain a dependable water supply to campus.

**Essential Duties and Tasks:**

**40%: Leadership**

* Functions as the chief operator and supervises assigned employees in the operations at the plant.
* Supervises changing of chlorine cylinders and flushing of water production storage reservoirs.
* May function as Supervisor in the absence of the Supervisor for Water Production and Wastewater Treatment.

**20%: Plant Systems**

* Ensures plant systems and equipment are operating properly and efficiently.
* Ensures groundwater and other field samples are taken for testing and appropriate records maintained. May need to operate a university vehicle to accomplish duties.

**20%: Training**

* Trains assigned employees in operating and maintenance procedures.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* High school diploma or equivalent combination of education and experience.
* Eight years of related experience.

**Required Licenses and Certifications:**

* TCEQ Class “A” Waterworks Operator License.
* Valid Texas Class C Driver’s License or the ability to obtain within 30 days of employment.

**Required Knowledge, Skills, and Abilities:**

* Knowledge of methods, practices, and equipment used in water production operations
* Knowledge of pump and motor maintenance.

**Machines and Equipment:**

* Vehicle
* General Office Equipment
* Plant Systems

**Physical Requirements:**

* Ability to move (light, moderate, or heavy) objects.
* Ability to work outdoors exposed to various weather conditions, potential allergens, elevated noise levels, and heat

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU regulations and procedures.
* Works to cover shifts, or take emergency call, on evenings, weekends, and holidays as required.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

**Yes**

**No**

**Does this classification have the ability to work from an alternative work location?**

**Yes**

**No**